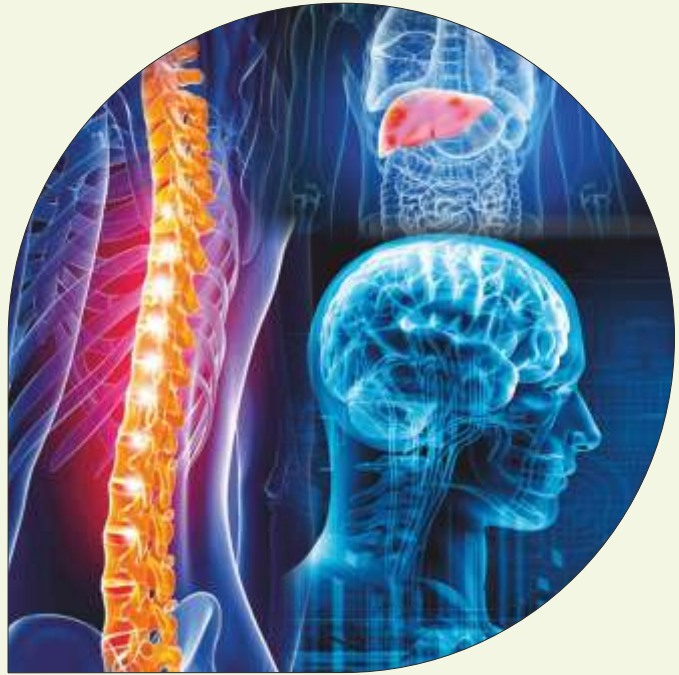




**Indian Radiological & Imaging Association
Delhi State Chapter**



CONSTITUTION

*Registered under Society Act XXI of 1860 vide Registration No. 64878
dated 25th February 2009*



**Constitution
of
Indian Radiological &
Imaging Association
Delhi State Chapter**

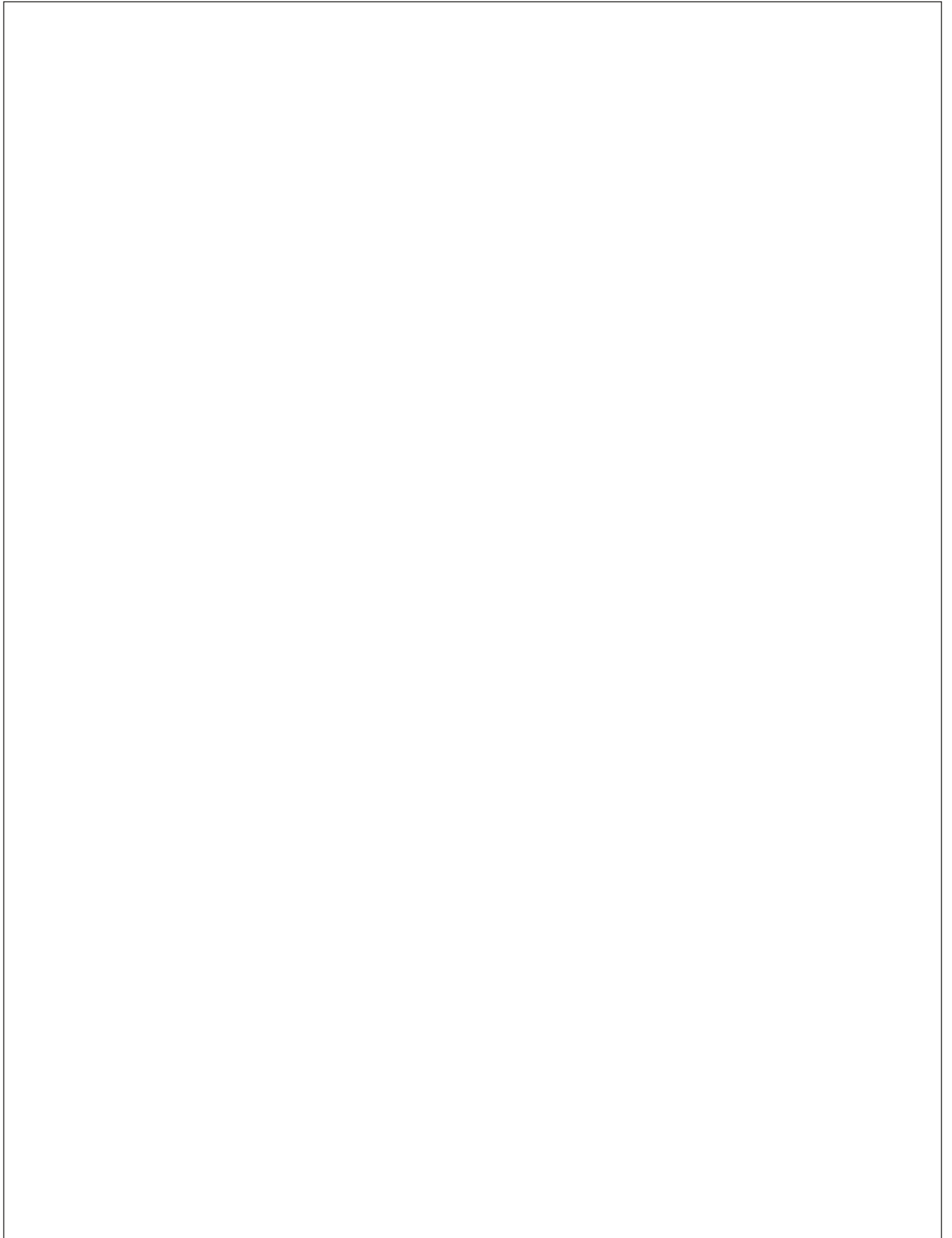
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**Constitution Review Committee
of
Indian Radiological & Imaging Association
Delhi State Chapter**

Chairman : Dr. M K Mittal

Members : Dr. Prof S K Bhargava
Dr. O P Bansal
Dr. Anjali Prakash
Dr. Poonam Narang
Dr. Pankaj Sharma
Dr. Shalini Thapar Laroia





A Word from the President



Constitution is defined as an aggregate of fundamental principles or established precedents that constitute the legal basis of a polity, organization or any other type of entity and determine how it has to be governed.

The third edition of the Constitution of the Delhi State Chapter is placed before its members. Much has changed since it was last published in the year 2008, under the able leadership of Dr Mittal.

The chapter and fraternity has grown, the timelines have changed, as has the world as we know it.

The chapter faced challenges which hit at the very basics of our federal structure.

The annual GBM in the year 2021, felt the need for aligning the same with the National IRIA Constitution while maintaining our unique identity.

A constitution review committee was formed. It was chaired by senior leaders; Dr M K Mittal, Dr S K Bhargava, Dr O P Bansal, Dr Poonam Narang and Dr Pankaj Sharma. The state secretary and myself were ex-officio members. The committee opened its doors to all members in true democratic spirit and invited suggestions from all. These were deliberated upon and several meetings took place.

Previously passed amendments have been incorporated in this document.

I am grateful that this exercise was undertaken and completed in a time bound fashion, despite the pandemic.

The vibrancy of an organization is dependent on the participation of its members. I hope that this constitution will lead to an era of transparency and kinship amongst our Delhi IRIA family.

The only constant in life is change, which is integral to progress and development. As Radiology advances and IRIA establishes itself on the world forum, Delhi IRIA will proudly march forward.

Long live IRIA.

Jai Hind



Dr. Anjali Prakash

President

Delhi state chapter of IRIA 2021

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PART- I

ARTICLE OF MEMORANDUM

MEMORANDUM

This Memorandum is the charter of the Delhi State Chapter of "Indian Radiological & Imaging Association", having its National Head Quarter at IRIA house, Qutab Institutional area, New Delhi 110 016. It describes the aims and objectives of its existence and operation, and defines its range of activities.

NAME

1. The name of the association is INDIAN RADIOLOGICAL AND IMAGING ASSOCIATION, Delhi State Chapter. For the reasons of brevity, this shall employ the acronym IRIA, Delhi State Chapter.
2. The Delhi State Chapter is affiliated with 'Indian Radiological & Imaging Association', having its head-quarter at New Delhi, and which shall be the supreme body.

OFFICE

The office of the IRIA, Delhi State Chapter shall be with the Honorary State Secretary of the Chapter and shall be located within the National Capital Territory of Delhi.

AIMS AND OBJECTIVES

1. To promote the study, practice of Radio-diagnosis, Ultrasound, C.T., M.R.I. (N.M.R.) and other Imaging Modalities, Nuclear Medicine, Radiotherapy, Oncology, Radio-Biology, Radiation Medicine and Interventional Radiology and other related sub-specialties/ super specialties.
2. (a) The Association shall be a non-profitable organization for promotion of Radio-diagnosis, Ultrasound, C.T., M.R.I. (N.M.R.) and other Imaging Modalities, Nuclear Medicine, Radio-therapy, Oncology, Radio-Biology, Radiation Medicine and Interventional Radiology.

- (b) To protect and preserve the interest of members.
- (c) To assist Government and non-governmental agencies in all matters pertaining to Radiology and Diagnostic Imaging.
- (d) To propagate, impart and adopt methods for community welfare, through its members and chapters.

METHODS

For the attainment and furtherance of these objectives, the State Chapter may:

1. Hold periodical meetings, CME programs and conferences on Radiological & Imaging Science.
2. Arrange from time to time Conferences, lectures, discussions and Workshops on any aspect of Radio-diagnosis, Ultrasound, C.T., M.R.I. (N.M.R.) and other Imaging Modalities, Nuclear Medicine, radiotherapy, Oncology, Radiobiology, Radiation Medicine and Interventional Radiology and other related sub-specialties/super specialties.
3. Maintain a library, Radiology Museum and an Association office. Collect Historical records and preserve these in a library.
4. Encourage research in Radiology, Medical Diagnostic Imaging and Allied Sciences with grants out of the funds of the Association or from donations received.
5. Purchase, take lease of, or otherwise acquire, hold, manage, let, sell, exchange, mortgage or otherwise dispose off movable or immovable property of every description and all rights or privileges necessary or convenient for the purpose of Association and in particular any land, building, furniture, house-hold or other effects, conveyance and accommodation and when deemed necessary or desirable in the interest of the Association, sell, demise, let, hire out, mortgage, transfer or otherwise dispose off the same in accordance with the provisions of the Indian Societies Act 21 of 1860 or as amended from time to time.
6. To acquire, construct, improve or alter and maintain building or buildings on behalf of and for the Association.

7. To accept endowments and grants from the national or international, official or non-official, sponsored by the government or other charitable or similar institutions, foundations, etc. or from individuals to advance the aims and objectives and purposes of the Association subject to prevailing Govt. regulations.
8. To borrow or raise money, collect subscriptions, donations for the Association in such a manner as the Association may deem fit.
9. To invest any money of the Association or proceeds from the movable and/or immovable properties of the Association if not immediately required by the Association, and to withdraw the same in the manner provided by law.
10. To do all such other things as are cognate to the objectives of the Association or are incidental or conducive to the attainment of the above objectives.
11. All the income earning, movable, immovable properties of the Association shall be solely utilized and applied towards the promotion of its aim and objects only set forth in the memorandum of Association and no profit thereof shall be paid or transferred directly or indirectly by way of dividends bonus profits or in any manner whatsoever to the present and past member of the Association or to any person claiming through any or more of the present or past members. No member of the Association shall have any personal claim on any movable or immovable properties of the Delhi State Chapter or make any profit, whatsoever by virtue of his membership.
12. The State Chapter shall be affiliated wholly to the Indian Radiological & Imaging Association and the decision of IRIA GBM shall be binding upon the state chapter.

SETTLEMENT OF DISPUTES

1. All the legal disputes will be settled within the Judicial Territorial Jurisdiction of the National Capital Territory of Delhi.
2. In case of a dispute between the member and the Association, the matter will be submitted to a Sub-Committee appointed by the President of the State Chapter. The decision of the Sub-Committee shall be subject to ratification by the IRIA Headquarters through the GBM of the IRIA.

PART- II
RULES OF THE ASSOCIATION

2.1 THE COMPOSITION

- (i) The Delhi State Chapter of I R I A shall be constituted by all such members who are on its rolls at the time these rules and bye laws come in act and such members who are admitted thereafter in manner and conditions as prescribed for their eligibility.
- (ii) The Delhi State Chapter shall be under direct jurisdiction of IRIA Headquarters. The State Chapters shall function as independent entity in respect of financial matters and shall file the Income Tax Returns and comply with requirements of prevailing Income Tax Laws and all other statutory requirements of the State and inform the IRIA Headquarters periodically and or when asked for any details regarding functioning of the chapter and fulfillment of statutory requirements etc.

2.2 THE OFFICE

The office of Delhi State Chapter of IRIA shall be located at either the residence or the office of the Secretary of the Chapter OR at a location where the association has a place for office of its own when becomes feasible.

2.3.1 REGISTER OF MEMBER

There shall be a register in which the names of all the members of the Delhi State Chapter shall be entered with their qualifications, addresses and bio-data provided by the members. The photograph, copy of educational qualifications and registration certificates from medical council of the individual members will also be obtained and retained in the records of the office of the state chapter. Records shall be updated from time to time.

2.3.2 MEMBERSHIP

The Secretary shall decide the eligibility or otherwise and the class to which a member could be admitted in consultation with the President on the basis of scrutiny and such decision shall be final.

2.3.3 CATEGORIES OF MEMBERS

The members of the State Chapter shall consist of the following categories:

Life Members, Emeritus Members, Honorary Members, and Provisional Life Members.

- (a) Life Members: Means Medical Practitioners possessing Medical Post Graduate Degrees, D.N.B. or Diplomas in Radio-diagnosis recognized by Medical Council of India and/ or the Delhi Medical Council. Those applying for fresh membership with degrees/ diplomas in radio-therapy or nuclear medicine or medical physics will be allowed to become affiliate members only.
- (b) The Life members shall pay subscription in lump sum, according to the Bye-laws laid down for the purpose in lieu of yearly subscription. Life membership will only be given to those who have MCI recognized post-graduate degrees / diplomas in Radiology, Radio-diagnosis and Imaging.
- (c) Emeritus Members: Means life members with minimum membership of 10 years and attained the age of the 65 years, or have been retired from active practice by reason of physical disability.
No delegation fee will be charged from the Emeritus Members attending the National / State Chapter Annual Conference.
- (d) Honorary Members: Eminent members of the medical profession, who are not already enrolled as members of the State Chapter. Other persons who have contributed for original research, scientific advancement in the Radio-diagnosis, Ultrasound, C.T., N.M.R. and other Imaging Modalities, Nuclear Medicine,

Radiotherapy, Oncology, Radio-Biology, Radiation Medicine and Interventional Radiology. This category of members shall not have the voting rights. This is open to both Indians and Foreign Nationals.

- (e) Provisional Life Members: Students undergoing post graduate degree/diploma courses can be enrolled as Provisional Life Members on payment of full Life Member Subscription and will be converted to regular Life Membership after acquiring post graduate degree / diploma and they will have no voting right during the period of provisional life membership.

In case provisional life member does not pass his qualifying degree/ diploma within the time stipulated in para (e) above he / she may be allowed to have extension / continuation of provisional life membership upon request to the President. Provisional life member shall enjoy all the membership benefits of a life member except voting rights. Upon successful completion of degree the Provisional life member shall submit a copy of his degree / diploma to the State and IRIA Headquarters and will become a full Life member after approval by the Secretary. Provisional life membership period will be counted as continuous membership for purposes of elections, voting rights, eligibility for orations, awards etc.

2.4 ASSOCIATION YEAR OF STATE CHAPTER

The association year of the State Chapter will begin from 1st January of one year and end on 31st December of the same year.

2.5 SUBSCRIPTION

All members except emeritus member and life members shall have to pay an annual subscription. This sum shall be as per the decision of the General Body of the association and or as provided in its bye-laws.

2.6 RIGHTS AND PRIVILEGES OF THE MEMBERS

(A) Every Life and Emeritus Member shall be entitled:-

- (a) To attend, take part and vote in all meetings of the Association, and be entitled to vote in any manner prescribed by the Association provided he/she has paid his subscription of the current year before 31st December.
- (b) To become a member of the Central / State Council of IRIA and office bearer of the Centre / State Chapter.
- (c) To propose or second candidates for admission to the State Chapter.
- (d) To introduce visitors to scientific meetings of the State Chapter.
- (e) To receive a copy of each issue of the Journal and News Bulletin and other publications of the Indian Radiological & Imaging Association free, to which the state chapter is affiliated.
- (f) To use Library and Museum and premises of the State Chapter / IRIA Headquarters under the regulations, this may from time to time be laid down by the Executive Council.

(B) Every Provisional Life Member shall be entitled: -

- (a) To attend and take part in all meetings of the Association, though he / she shall not be eligible to vote or hold any office of the chapter.
- (b) To introduce visitors to scientific meetings of the State Chapter.
- (c) To receive a copy of each issue of the Journal and News Bulletin and other publications of the Indian Radiological & Imaging Association free, to which the state chapter is affiliated.
- (d) To use Library and Museum and premises of the State Chapter / IRIA Headquarters under the regulations, this may from time to time be laid down by the Executive Council.

2.7 MANAGEMENT OF THE STATE CHAPTER

The overall management of the chapter shall vest with the "General Body" which shall elect the executive council for smooth running of the day-to-day administration.

2.8.1 GENERAL BODY OF STATE CHAPTER

The General Body of the Association shall consist of all members of the State Chapter except Honorary and Provisional Life Members.

2.8.2 POWERS AND FUNCTIONS OF THE GENERAL BODY

The General Body shall be the supreme body of the State Chapter and exercise overall control over the affairs of the Executive Council with power to over rule in any matter whatsoever the decision of the Executive Council and in particular to exercise supreme control over the affairs of the State Chapter and to ratify the decisions which the Executive Council may, from time to time, take during the currency of the State Chapter year. Ordinarily the General body will meet at least once a year to hold the Annual General Meeting (A G M), which shall normally be at the time of the Annual Conference of the State Chapter.

2.8.3 EXECUTIVE COUNCIL OF THE STATE CHAPTER

The Executive Council shall consist of the following:

- (A) Office Bearers of the State Chapter
 - (a) The President of the State Chapter.
 - (b) President Elect of the State Chapter.
 - (c) The Immediate Past President of the State Chapter.
 - (d) Two Vice-Presidents.
 - (e) Honorary Secretary.
 - (f) Immediate past Honorary State Secretary for first year only.
 - (g) Honorary Treasurer.
 - (h) Two Joint Secretaries.

(B) Elected Members of Central Council of IRIA (Four Members)

This is based on the provision given in the memorandum of the parent body wherein, the first 25 members in chapter can send one central council member and thereafter for every 50 members, one member to a maximum of four on the bases of the membership strength as on 30th June of previous year.

- (C) Executive Members: Six Members
- (D) All past State Presidents will be invited members of the executive council.
- (E) The President and Secretary of Delhi State Chapter are authorized to co-opt upto four members in the executive council of Delhi State Chapter of IRIA. The co-opted members can attend the Executive Meetings of Delhi State Chapter but they shall not have a voting right in the meeting. The member names will have to be approved by both the President and Secretary.

2.8.4 POWERS AND FUNCTIONS OF THE EXECUTIVE COUNCIL

The executive Council will administer the affairs of the State Chapter in accordance with the Constitution of the Association & its Rules and Bye-laws. The Executive Council shall exercise such powers and do such acts and things as may be exercised or done by the Association.

The State Secretary, after approval from State President, can hold three or more meetings, one before the GBM and two or more mid term meetings of the Executive Council, in order to manage the day to day affairs of the State chapter. The date and place of meeting can be decided by the President and Secretary of the Sate Chapter.

2.8.5 VALIDITY OF PROCEEDINGS

The proceedings of the meetings of the General Body and the Executive Council or any Committee, Sub-Committee or any body acting under the Rules and Bye-laws of the State Chapter shall not be invalidated by accidental omission to give any notice thereby required or any vacancy among their members or by any defect in the election or qualification of any of its members.

2.9 CENSURE OF THE EXECUTIVE COUNCIL

If the Executive Council or its members indulge in any activity detrimental to the Association and do not work in accordance with its rules and byelaws, the executive council or its defaulting member may be censured or the entire executive council may be dissolved and a new one may be elected by the general body of the Association.

2.10 ANNUAL CONFERENCE OF STATE CHAPTER

An Annual conference of State Chapter shall be organized every year or as the General Body of the State Chapter decides.. The place and the time of the Conference shall be

decided at the Annual General Body Meeting in advance. The Annual Conference of the state chapter can be organized after the elections of the state chapter are over (as per GBM 2020, after 30th November). The Annual Conference will be stated for (Number of conference e.g. 50th) Annual State Conference of Indian Radiological and Imaging Association, Delhi State Chapter and nomenclature shall not be changed.

The President Elect along with his/her team of office bearers shall take over during the inaugural ceremony of the annual conference of the State/UT chapter

- **BIDDING FOR NATIONAL CONFERENCE AND CME/IREP**

Delhi state chapter shall bid for the national annual conference and other academic activities of national IRIA as per rules and bye laws of national IRIA, after the necessary approval of the executive council of Delhi state chapter.

2.10.1 ANNUAL GBM

A notice of the Annual General Body Meeting (GBM) will be sent to all the members of I R I A, Delhi State Chapter, through email by the state secretary. The place and the venue of this meeting will be decided by the secretary in consultation with the president. The GBM of the State Chapter should be held latest by 31st January. Such GBM will transit the total agenda of the annual general body meeting. Similarly, the annual executive council meeting will also be held at the same place venue prior to AGM.

2.11 RECORDS OF STATE CHAPTER

All records as regards the membership, attendance at the meetings, minutes of the general body and executive council meetings, subscriptions, receipt books, vouchers and challans, cash books, ledger bank documents including FDRs, statement of accounts and balance sheet shall be maintained properly and kept in safe custody by the chapter Secretary or the Treasurer as prescribed. All the records of the state chapter shall be passed on and or handed over to the next Honorary Secretary of the state chapter whenever change occurs and the new honorary secretary takes over the office.

2.12 DONATIONS

All donations made to the Association may be exempted under Section 15B of the Income Tax Act, 1922 and corresponding provision of Section 80G of Income Tax Act, 1961 (subject to the limits and conditions prescribed in the said section), from payment of income tax provided such donations are made to IRIA. The application for getting such sanction for the State Chapter shall be made by the secretary to the appropriate authorities concerned each year or as may be required under the said act.

PROPOSAL FOR AMENDMENTS IN THE ARTICLE OF MEMORANDUM OF CONSTITUTION

Proposals for amendments in the Article of Memorandum of constitution of the Delhi state chapter shall be considered at an extra ordinary General Body meeting of the state chapter specially convened for the purpose.

AMENDMENTS IN THE RULES AND BYE LAWS OF DELHI STATE CHAPTER

The Rules and Bye laws of Delhi state chapter can be altered through amendments duly proposed and seconded by members of the state chapter and presented in the Annual General Body and further ratified in the Extraordinary General Body meetings of the state chapter.

The proposed amendments/alterations from members must reach the office of Delhi state chapter through email at least two months before the date of the Annual General Body Meeting and shall be circulated by the Secretary to all the Members for information at least one month before the date of the meeting. Due notice of the proposed change must be given in the Agenda of the General Body meeting.

No such proposal shall be carried into effect unless it is agreed to by the votes of 3/5th of the members present and voting at meeting and confirmed by 3/5th of the members present at another meeting called immediately after the extra ordinary general body meeting.

The notice of both these meetings should be given as per rules. All the amendments received from the members by the Secretary shall be sent to the Constitution Amendment Committee as appointed by the Executive Council for its perusal and approval.

PART - III

BYE LAWS OF THE STATE CHAPTER

3.1 ENROLMENT OF MEMBERS

1. Life and Provisional Life Members shall be the following two categories
 - (a) Every candidate applying for membership as Life and Provisional Life Members of the state chapter, shall be required to fill up a membership application form and a declaration, both in duplicate, in the manner prescribed by the State chapter and forward it to the Chapter secretary along with the required subscription and copy of the degree / diploma certificates. The Secretary of state chapter shall consider the application (one copy to be retained by the state chapter) and submit it with his recommendation to the IRIA Headquarters, along with the required subscription within a month of the receipt of the application form.
2. Life Members: means Medical Practitioners possessing Medical Post Graduate Degrees, D.N.B or Diplomas in Radio-diagnosis recognized by Medical Council of India and or State Medical Council. Such members have to pay annual subscription each year. They pay subscription lump sum in lieu of the yearly subscription decided by General Body from time to time shall be called life members and they shall not have to pay any yearly subscription thereafter.
3. Emeritus Members: This class of members shall consist of the Life Member who are Life Members for minimum 10 years and attained the age of 65 years; or retired from active practice by reason of physical disability for at least one year. They will not be charged any subscription and will have the voting right. No delegation fee will be charged from the Emeritus Members attending the State and National Annual Conferences.

4. Provisional Life Members: Students undergoing post graduate degree / diploma courses can be enrolled as Provisional Life Members on payment of full Life Member Subscription and will be converted to regular Life Membership after acquiring post graduate degree / diploma and they will have no voting right during the period of provisional life membership.
5. In case provisional life member does not pass his qualifying degree/ diploma within the time stipulated in para (5) above he / she may be allowed to have extension / continuation of provisional life membership upon request to the President. Provisional life member shall enjoy all the membership benefits of a life member except voting rights. Upon successful completion of degree the Provisional life member shall submit a copy of his post graduate degree / diploma to the State and IRIA Headquarters and will become a full Life member after approval by the State Secretary. Provisional life membership period will be counted as continuous membership for purposes of elections, voting rights, eligibility for orations, awards etc.
6. Honorary Members: The name of the honorary member shall be proposed and seconded by any member of the State Chapter where the merits of the candidate for such honor will be justified by the proposers. The election shall take place at a meeting of the general body, voting being done by the secret ballot. No discussion shall be permitted on the merits of the person proposed. The person shall be considered elected if two thirds of the members present, vote in his / her favour. Every honorary member shall cease to be such a member upon a resolution of the general body to the effect, passed by a majority, of more than two thirds of members present and voting. It is open to both Indians and Foreign Nationals.

3.2 ADMISSION FEE

All categories of members except for honorary members will have to pay the admission fee at the time of their admission to State Chapter as decided by the General Body from time to time.

3.3 SUBSCRIPTION

(i) All members attached to the State Chapter shall pay their subscription to state chapter as fixed by the state chapter. The state chapter shall, however, pay to the IRIA Headquarters the amount fixed by the General Body of IRIA from time to time. The subscription for Annual members shall become due from 1st January every year. Non-receipt of subscription by 28th Feb by the State Chapter and 31st March by the IRIA Headquarters shall deprive the member of the privileges of their membership as laid down under the rule, excepting that of attending academic meetings. The Delhi State chapter shall remit the membership share of the Central Office as decided by IRIA from time to time.

The ratio of distribution of membership subscription between the Central Office and State/UT Chapters will be 75% to Central office & 25% to State/UT Chapter.

(ii) In case of husband and wife both being members (the couple) shall pay between them one full and one half subscription for the year.. Admission Fee has to be paid by both of them.

(iii) The amount of life membership subscription received during the year should be treated as Corpus Fund and kept in the bank, as FDR / fixed securities (like RBI bonds) and the interest earned on these FDRs can be utilized for running the State Chapter.

(iv) All members attending the Annual General Body meeting of the State Chapter shall have paid the subscription and dues. The proof of payment in the shape of

either receipt or a certificate by the Chapter President or Secretary shall be sufficient.

3.4 VOTING RIGHTS

Only members who fulfill the following eligibility criteria shall be entitled to vote at meeting of the chapter:-

Any member who has resigned, has been expelled because of misconduct, conviction or derecognition shall not be allowed to vote.

3.5 TERMINATION OF MEMBERSHIP

Membership may be terminated:

- (i) By resignation: A member may at any time resign the membership by giving 30 days notice in writing to the Secretary.
- (ii) The State secretary can remove the names on account of non-payment of subscription after due notice.
- (iii) Removal of names on the ground of undesirable conduct:
 - (a) If the conduct of a member is deemed by the Executive Council, prejudicial to the interests of the Association or be calculated to bring the medical profession into disrepute, the Executive Council, may ask him/her to submit a written explanation of his/her conduct. In the event of the explanation being found unsatisfactory, the member may be asked to either apologize or to resign from the State Chapter. If the member is agreeable his/her apology shall be sent to the IRIA Headquarters with a confidential note giving details of the case for future reference. In the event of the said member refusing either to apologize or to resign when asked to do so, a General Body meeting of the state chapter shall be called to consider the case and at least seven days notice of the meeting shall be given to the members concerned, and he/she shall be given an opportunity to explain his/her conduct if he/she desires to do so. If at meeting 3/4th of the members present having recorded their vote for the

removal of his/her name from the membership, the resolution along with the member's explanation and other records shall be sent to the Executive Council for confirmation, and the Executive Council may ask for explanation from the member so affected before final decision and his/her name shall be removed from the register of members of the state chapter only after receipt of such a confirmation. In the meantime, he/she shall be suspended from enjoying all the privileges of membership. This decision is subject to ratification by the Central Council and General body of the Indian Radiological & Imaging Association.

- (b) By removal of name on the ground of conviction in a court of justice ipso act (1) upon sentence after conviction in a court of justice for any crime entailing moral turpitude: (2) upon being de-registered by the medical council of India or a state medical council on the ground of unethical conduct: or (3) upon forfeiture through misconduct of the medical qualifications by virtue of which he/she ceases to be eligible for membership.
- (c) No member of the State Chapter will use the logo of the Association. However, reigning office bearers of the State Chapter can use the logo for official purposes. Any member found using the logo of the Association, his / her membership is liable to be terminated.
- (iv) By giving forged certificates- If the certificates given by the members are found false, the membership of such member(s) may be terminated by the State Chapter Secretary.
- (v) A member of Delhi IRIA who is an organizer / office bearer and/or faculty in the events organized by associations having conflict of interest with IRIA or any other organization/society/institution by whatsoever name, providing teaching/training of Ultrasound to non-radiologists, shall not be eligible to contest for any post in the election of office bearers of Delhi state chapter of IRIA. Such members will not be Speaker in any event of Delhi state chapter of IRIA

Such members will not be part of Organizing Committee for any event of Delhi state chapter of IRIA. Members contravening above shall be suspended from the membership of Delhi IRIA.

- (v) Any Radiologist, who employs a Non-radiologist to perform ultrasound at his diagnostic centre / hospital (owned by radiologist), shall be suspended from the membership of IRIA Delhi.

3.6 READMISSION

- (i) Any person who has ceased to be a member under Bye-laws can be re-admitted on fresh application being made by him/her and on payment of any dues outstanding against him/her on the date when he/she had ceased to be a member. The Executive Council shall, however, have the power to write off a part or whole of any outstanding dues against such a member.
- (ii) A person, who has been removed under Bye-law 3.4 (iii) (a) may be readmitted on the expiry of two years or thereafter provided his/her application for re-enrollment is supported by ten members of the State Chapter testifying his/her good conduct during the intervening period. He/she must also submit a written apology acceptable to the Executive Council and chapter concerned and to the IRIA Headquarters addressed to President, IRIA.
- (iii) But in case coming under Bye-law, 3.4(iii) (b) readmission shall be possible only subsequent to such a person's name being re-entered in the medical register.

3.7 THE RIGHTS AND PRIVILEGES OF A MEMBER

- (a) An ordinary, life or an emeritus member shall be entitled to the following rights:-
 - (i) To attend, participate and vote in all meetings of the Chapter in the stipulated manner
 - (ii) To contest for the membership of the central council and any office of the Chapter.

- (iii) To propose or second candidates for admission to the Chapter.
 - (iv) To receive copies of the IRIA journal and news bulletin free of cost. This shall be subject to levy of charges, if so decided in the future by the parent body.
 - (v) To utilize the facilities of the library and museum, and premises of the association and the chapter as per the guideline of central and the executive council, and
 - (vi) Introduce visitors at the scientific meetings.
- (b) Provisional Life Member shall be entitled to the following rights:-
- (i) To attend and participate in meetings of the Chapter, though he / she shall not be eligible to either vote or hold any office of the Chapter.
 - (ii) To receive copies of the IRIA Journal and News Bulletin free of cost and subject to future levy of charges.
 - (iii) To utilize the facilities of the library, museum and premises of the association and the Chapter as per the guidelines of the central and the executive council, and
 - (iv) Introduce visitors at the scientific meetings.

3.8 THE MANAGEMENT OF IRIA DELHI STATE CHAPTER

1. The general body shall enjoy the supreme power as regards the management of the matters of the State Chapter.
2. The state chapter shall submit to the IRIA Headquarters of the members on their roll by 30th June each year, a list of new members and a list of members who left the chapter with their new address if available, along with a report of the activities of the chapter.
3. The state Chapter should hold their annual election regularly and the new team of office bearers should take over by 1st January every year.

4. It shall designate powers to the executive council to run the day to day affairs of the Chapter in financial matters and in handling out information and notices to the members. The executive council shall also handle the correspondences with the parent body and maintain proper records as stipulated.

TRANSFER OF MEMBERSHIP

The Transfer of Membership is affected only by the Central Office of IRIA after the receipt of request from the member.

The IRIA HQ shall transfer the membership as desired by the member and inform the respective state chapters about such transfer. The seniority of the membership of the member shall be maintained. The member shall be eligible to contest for any election in the state chapter. There shall not be any kind of transfer of membership subscription from one state chapter to another state Chapter.

Membership of retired Direct Members would be transferred to the respective state chapter, where he/she has settled permanently within one year of his/her retirement. The seniority of the member would be maintained.

3.8.1 TERM OF OFFICE OF THE EXECUTIVE COUNCIL

- (i) Term of office: The President shall assume office in the same pattern as that of IRIA HQ by 1st of January every year till 31st December of the same year. The President Elect along with his/her team of office bearers shall take over during the inaugural ceremony of the annual conference of the State/UT chapter.
- (ii) The Executive Council is an executive body of the State Chapter.
- (iii) The annual meeting of the Executive Council shall finish its work on or before the 1st day of the Annual conference of the state chapter.

3.9 MEETING OF THE EXECUTIVE COUNCIL

The meeting of the Executive Council shall be as under:

- (a) The annual meeting of the Executive Council held just before the Annual General Body Meeting of the State Chapter shall be the Annual Meeting of the Executive Council.

The State Secretary, after approval from State President, can hold three or more meetings, one before the GBM and two or more mid term meetings of the Executive Council, in order to manage the day to day affairs of the State chapter. The date and place of meeting can be decided by the President and Secretary of the State Chapter.

- (b) Extraordinary Meeting: The State Secretary with the consent of State President can call an extraordinary meeting of the Executive Council if the State President considers it necessary.
- (c) Requisition Meeting: The State President or the State Secretary with the sanction of the State President shall upon receipt of a requisition signed by at least 25 Members of the Chapter specifying the nature of the business for which the requisition meeting is required to convene a meeting within 45 days of the receipt of the requisition. A notice of 30 days shall be given to the members. If the State President or the State Secretary fails to call the meeting within 45 days, a meeting shall be held within 10 weeks from the date of the delivery of such requisition to the State Secretary on behalf of the Executive Council. If within 15 minutes from the time appointed for the meeting a quorum is not present, the meeting, if convened upon requisition of the members, shall be dissolved. The requisition meeting shall preferably be held at the State Office of the State Chapter or as the State President decides, but in case the State President or the State Secretary fails to call a meeting, the requisition may hold the meeting at the place of their choice.

Those Executive Council Members who do not attend two consecutive meetings of the executive council should be declared ineligible for the Executive Council during that tenure. The members who submit the leave of application would not be taken out.

(d) Notice of the Executive Council Meetings:

- (a) Annual Meeting - 4 Weeks
- (b) Ordinary meetings - 2 weeks
- (b) Extraordinary Meetings - 4 days
- (c) Requisition Meeting - 4 weeks
- (e) Quorum of the Executive Council Meetings:

The quorum for all Executive Council Meetings shall be 1/3rd of the ex-officio members and 1/3rd of executive members. In all meeting except requisition meeting, if a quorum is not present within 30 minutes of the appointed time, the meeting shall stand adjourned for 5 minutes and then meeting again be held to transact the business. If a quorum is not present at the adjourned meeting, the members present whatever their number and qualifications, shall form a quorum.

3.9.1 BUSINESS OF THE ANNUAL MEETING OF THE EXECUTIVE COUNCIL

The agenda shall be as per the following sequence and shall include:

- (i) Election of the Chairperson if the President is absent.
- (ii) Confirmation of the minutes of the previous meeting;
- (iii) Consideration of the Annual Report for the year;
- (iv) Consideration of the audited accounts of the year;
- (v) Consideration of supplementary grants, if any;
- (vi) Consideration of the budget for the ensuring year;
- (vii) Consideration of Venue of next State Annual Conference
- (viii) Consideration of award of the state chapter and other awards, if any;
- (ix) Consideration and recommendation of proposals for amendments to the existing rules or byelaws, and or proposals of resolutions which have to be put forward to the general body.

- (x) Any other matter with the permission of the Chair.

3.9.2 GENERAL RULES ABOUT THE ANNUAL MEETING OF THE EXECUTIVE COUNCIL

- (a) Except with the special permission of the Chairman, no resolution shall be placed before the Annual Meeting of the Executive Council that has not been previously given notice of and duly circulated with the Agenda of the meeting.
- (b) Resolution sponsored by individual members for the Annual General Body Meeting shall reach the Secretary at least four months before the date of the meeting.
- (c) Notice of resolutions to be moved at the annual meeting of the Executive Council shall reach the Secretary at least two months before the date of the meeting.

3.9.3 POWERS AND FUNCTIONS OF THE EXECUTIVE COUNCIL

The Executive Council shall be the executive authority of the State Chapter and as such shall have the powers to carry into effect the policy and program of the State Chapter as laid down by the General Body of the State Chapter and shall remain responsible thereto. The Executive Council shall have the following right:-

- (a) To make regulations and issue instructions for the efficient administration of the State Chapter and for proper maintenance of its properties and publications.
- (b) To appoint committees, ad-hoc committees and standing committees as and when necessary. All the committees formed should have at least 3 members.
- (c) To represent before the State Governments or public bodies or any properly constituted authority, any matter affecting the interests of the State Chapter or the Radiological and Imaging profession of the state.
- (d) To consider and decide applications for resignation of members, suspension of members of State Chapter and the question of taking such disciplinary action as it may deem fit, against any member/city chapter for misconduct and willful neglect of default of notices.

- (e) To write off the whole or part of the unrealizable arrears of subscription of members or other outstanding dues of the State Chapter as and when considered necessary.
- (f) To appoint or remove salaried officers and servants of the State Chapter.
- (g) To consider all matters and make necessary recommendations as far as possible, to its being placed before the General Body of the state executive for discussion.
- (h) Subject to the provision of Rules and Resolutions to exercise in addition of the powers expressly given by the rules and Bye-laws all such powers and do all such acts and things as may be done by the State Chapter
- (l) President and Secretary of Delhi State Chapter are authorized to co-opt upto four members in the executive council of Delhi State Chapter of IRIA. The co-opted members can attend the Executive Meetings of Delhi State Chapter but they shall not have a voting right in the meeting. The member names will have to be approved by both the President and Secretary’

3.10 MEETINGS OF THE STATE CHAPTER

The meetings of the State Chapter shall be held at such places and at such times as the Executive Council may decide. The State Secretary under the direction of the State President shall fix the time and venue of the meetings.

Meetings:

- (a) Scientific meetings,
- (b) Annual General Body Meetings,
- (c) Extraordinary General Body Meeting
- (d) Requisition Meetings

3.10.1 (a) Scientific Meeting

- (l) To read and discuss papers on Radio-diagnosis, Ultrasound, C.T., M.R.I., and other I imaging Modalities, Nuclear Medicine, Radiotherapy, Oncology, Radio-Biology and Radiation Medicine and Interventional Radiology and to arrange lectures, demonstrations and discussions on these subjects.

- (ii) To arrange a refresher course.

3.10.2 (b) Annual General Body Meeting:

The AGM of the State Chapter shall be held every year latest by 31st January at venue and date as decided by executive.

The agenda of the AGM shall be taken up in the following sequence and shall include:

- (i) The Election of the Chair person, if the President is not present.
- (ii) Confirmation of the minutes of the last AGM.
- (iii) Adoption of the annual report of the state secretary.
- (iv) Adoption of the audited account of the Chapter.
- (v) Sanction of the supplementary expenses if any.
- (vi) Adoption of the budget for the ensuring year.
- (vii) Appointment of the auditors;
- (viii) Announcement of the office bearers and members of the executive council and the central council.
- (ix) Any other matter brought forward by the Executive Council
- (x) Adoption or rejection, after due discussion of any resolution, or alterations and amendments to the rules and byelaws of the Chapter.
- (xi) Consider any other matter which merits consideration of the house after obtaining permission of the Chair.
- (xii) Vote of thanks.

3.10.3 (c) Extraordinary General Body Meeting:

An extraordinary General Body Meeting may be called at any time by the Secretary under the direction of the President for any specific purpose of which due notice has been given.

3.10.4 (d) Requisition Meeting:

A requisition meeting shall be held within 60 days of the receipt of the requisition in writing from at least twenty-five members of the State Chapter to the Secretary with a copy endorsed in favour of the President specifying the business to be transacted at the meeting. On receipt of requisition, the Secretary shall inform the President forth with to proceed to call such a meeting. In case the Secretary or the President fails to convene such a meeting within 60 days of the receipt of the requisition, the members proposing the requisition meeting may themselves convene a meeting at a place of their choice but such a meeting shall be held within 10 weeks from the date of such delivery of the requisition to the Secretary and the President on behalf of the Executive Council. If within 30 minutes from the time appointed for the meeting, a quorum is not present, the meeting, (if convened upon requisition of the members) shall be dissolved.

3.10.5 QUORUM OF THE MEETINGS:

The quorum of the meeting shall be as follows:-

1. The Annual General Body Meeting:

20 Members Life / Annual

2. The Extraordinary General Body Meeting:

20 Members Life / Annual

3. The Requisition Meeting:

15 percent of the total strength of the Annual / Life Members of the State Chapter

Note — In all the meetings except a requisition meeting, if a quorum is not present within 30 minutes of the appointed time, the meetings shall stand adjourned for 5 minutes and then meet again to transact the business. If a quorum is not present at the adjourned meetings, the members present whatever their number, shall form a quorum. If there is no quorum at a requisition meeting it shall stand dissolved.

3.10.6 NOTICE FOR THE ANNUAL GENERAL BODY AND REQUISITION MEETINGS OF STATE CHAPTER

The following shall be the notice for the meetings of the State Chapter:-

1. The Annual General Body Meeting : 30 days

- 2. The Extraordinary General Body Meeting : 30 days
- 3. Requisition Meeting : 30 days

Note—The minutes of all the meetings shall be correctly kept and recorded as early as possible, and shall be signed by the Chairman of the Meeting and confirmed at the next meeting.

The Chairman of the meeting may, with the consent of the members at which quorum is present and shall, if so directed by the members, adjourn the same from time to time, but no business shall be transacted at any adjourned meeting other than the business unfinished at the meeting for which the adjournment took place.

All questions submitted to a meeting shall be decided (except in cases specially provided for) by a majority of votes as registered by show of hands or in such other manner as the members present or the chairman of the meeting, shall determine.

No business shall be transacted at a requisition meeting other than that, for which the meeting is called for.

Notice shall be sent to members by e-mail as registered in the books of the State Chapter.

Any notice, if served by post, shall be deemed to have been served on the day following that on which the same is posted. The notice shall be sent / served by under certificate of posting.

3.11 FUNDS OF THE STATE CHAPTER

The funds of the State Chapter shall be derived from the following sources:

- (a) Subscription of members.
- (b) Interest from Bank
- (c) Special contribution or donations raised directly or through the city chapters.
- (d) Income derived from the publications of the State Chapter as per Bye-laws.
- (e) Savings received organizers of the Annual State Conference.

- (f) Requests received by legacies from persons who desire to benefit the State Chapter.
- (h) Such other sources as may be authorized by the Executive Council or the General Body of the state chapter.
- (j) Maintenance of accounts of the State Chapter and to get it audited every year shall be done by the Secretary or Honorary Treasurer of the State Chapter.
Corpus Fund: There shall be a Corpus fund of the State Chapter with contribution of membership subscription and or donations. The state office shall, out of the funds of the State Chapter, defray all expenses and shall pay rents, salaries, wages and such other charges as may be necessary for carrying on the work of the State Chapter. It shall be empowered to spend money on scientific research, conferences, prizes, scholarships and for such other purposes, as it may consider appropriate, in furtherance of the objectives of the State Chapter with the budgetary provisions.

3.12 OFFICE BEARERS OF THE STATE CHAPTER

The tenure and number of the office bearers of the State Chapter will be as follows:

President (1)	:	One Year but he / she can be re-elected to a total of 2 terms.
President Elect (1)	:	Will be elected 1 year in advance and will automatically take over as the President next year
Vice Presidents (2)	:	One Year but he / she can be re-elected to a total of 2 terms.
Secretary (1)	:	Two Years but he / she can be re-elected to a total of 2 terms.
Honorary Treasurer (1)	:	Two Years but he/she can be re-elected to a total of 2 terms.
Joint Secretaries (2)	:	One year, but He / she can be re-elected.
Central Council Members (4)	:	One year but he / she can be re-elected for

		maximum of 5 terms. (COUNTED FROM 2015, IN PROSPECTIVE MANNER ONLY)
President Elect	:	President Elect and Immediate Past President will be the ex-officio members of all the committees.

3.12.1 ELIGIBILITY CRITERIA FOR THE OFFICE BEARERS OF STATE CHAPTER

Following in the minimum eligibility requirement for the office-bearers of state chapter for contesting elections

President Elect	:	Should be continuously uninterrupted member of the State Chapter for at least 12 years.
Vice-Presidents	:	Should be continuously uninterrupted member of the State Chapter for at least 10 years.
Secretary	:	Should be continuously uninterrupted member of the State Chapter for at least 8 years.
Treasurer	:	Should be continuously uninterrupted member of the State Chapter for at least 8 years.
Joint Secretaries	:	Should be continuously uninterrupted member of the State Chapter for at least 5 years
Central Council Member	:	Should be continuously uninterrupted member of the State Chapter for at least 10 years.
Executive Member	:	Should be continuously uninterrupted member of the State Chapter for at least 3 years.

Note:

- (i) No one in receipt of a salary from the funds of the State Chapter shall be elected as an office of the State Chapter and or a member of the Central Council.
- (ii) No member will hold more than one office in the State Chapter at a given time.
- (iii) One member can file only one nomination for contesting the election in particular election.

(iv) At the time of handing and taking over the charge of the office bearer, proper records of handing over and taking over will be maintained.

3.12.1 (A) ELIGIBILITY WITH RESPECT TO CONFLICT OF INTEREST

A member of Delhi IRIA who is an organizer / office bearer and/or faculty in the events organized by associations having conflict of interest with IRIA or any other organization/society/institution by whatsoever name, providing teaching/training of Ultrasound to non-radiologists, shall not be eligible to contest for any post in the election of office bearers of Delhi state chapter of IRIA. Such members will not be Speaker in any event of Delhi state chapter of IRIA. Such members will not be part of Organizing Committee for any event of Delhi state chapter of IRIA. Members contravening above shall be suspended from the membership of Delhi IRIA.

3.12.1 (B)

Only a member of Delhi state chapter, who is either residing or working in Delhi, will be eligible to contest for the post of executive of Delhi state chapter of IRIA.

3.12.2 DUTIES AND POWERS OF THE OFFICE BEARERS

Following will be the duties and powers of the office bearers of the IRIA Delhi State Chapter:-

3.12.3. A PRESIDENT:

- (a) Shall be chairman of all meetings of the General Body of state Chapter and the Executive Council and any other committees. He / she shall be ex-officio member of all committees except statutory committees.
- (b) Shall preside at the annual conference and all meetings of the State Chapter.
- (c) Shall guide and control the activities of the State Chapter.
- (d) Shall regulate the proceedings of all meetings and the conference and interpret the rules and bye-laws and decide doubtful points.

- (e) Shall in addition to his / her ordinary vote, have a casting vote in case of equality of votes in election of office bearers or any other purpose.
- (f) Shall undertake tour etc. in the interests of the State Chapter whenever required.
- (g) Shall operate the bank account of the State Chapter jointly with Secretary / Honorary Treasurer.
- (h) The tenure of the term of the President shall be full 12 months from 1st January to 31st December.
- (i) Intimate members about the events/activities or important information about the activities of the State Chapter and IRIA HQ.
- (j) Solve the problems of the members related to PNDT, AERB, trade etc.
- (k) Collect mailing data of members including mobile numbers and e-mail ID and send to IRIA HQ for updating the record of membership.
- (l) To check the status of Provisional Life Membership of the state chapter and ask those Provisional Life members to send self attested copy of their PG degree/diploma to IRIA HQ to convert their membership to Life membership.
- (m) To conduct the election of the office bearers in the State Chapter in time as per constitution of IRIA and intimate the result of new elected Office Bearers to all the members of the State Chapter'.

3.12.3. B PRESIDENT ELECT

- (a) Shall be the ex-officio member of all the committees, sub-committees.

3.12.3. C VICE PRESIDENT

- (a) The vice-president (senior) shall preside at the annual conference and other meeting in case the president is unavoidably absent.
- (b) The vice-president (senior) shall be the chairman of all committees except statutory committees and sub-committees of which he is a member in case the president is absent.

Note:

In the event of any emergency arising by reason of any cause, such as death, detention, resignation or absence for a considerable period out of India of the President, the duties of the President shall be devolved upon the Vice-President who is senior between the two Vice-Presidents (The membership of the State Chapter will be the

only criteria for this). In case of resignation by the President, it will become effective when it is accepted by the Executive Council. Pending the acceptance of the resignation, the Vice-President (who is senior between two Vice-Presidents) shall act as indicated above in case the President is unwilling to function as such.

N.B.

- (1) Senior amongst the Vice-Presidents will be as per the membership seniority of State Chapter.
- (2) In case the senior Vice-President refuses or unable to perform the duties of the President as stated above, then the other Vice-President will perform the duties of the President.

3.12.3. D HONORARY SECRETARY

With the help of two joint secretaries—

1. Shall be in-charge of the state office.
2. Shall conduct all correspondence on behalf of the State Chapter.
3. Shall have general supervision of accounts and pass all bills for payment.
4. Shall get the annual statement of accounts prepared by Honorary Treasurer duly audited by the auditors for adoption by the General Body. The audited account should be circulated to all the members of the state chapter.
5. To conduct the election of the office bearers in the State Chapter in time as per constitution of IRIA and intimate the result of New Elected Office Bearers to all the members of the State Chapter’.
6. Shall organize, arrange and convene meetings, conference, lectures and

demonstrations etc.

7. Shall attend meetings of the general body, Executive Council and keep record of proceedings thereof. The minutes of the general body meeting shall be circulated amongst the members of the State Chapter within 60 days after general body meeting.
8. Shall be an ex-officio member of all committees.
9. Shall maintain a correct and up-to-date register of all members of the State Chapter.
10. Shall organize the State Chapter by creating a general interest in the State Chapter.
11. Shall bring any matter, which he considers necessary in the interests of the State Chapter to the notice of the general body and the Executive Council for guidance and decision.
11. Shall keep up to Rs. 5,000/- in impress account for day-to-day expenses.
13. Whenever necessary the secretary shall obtain opinion of all members of the Executive Council by correspondence under instructions of the President
14. Intimate members about the events/activities or important information about the activities of the State Chapter and IRIA HQ.
15. Solve the problems of the members related to PNDT, AERB, trade etc.
16. Collect mailing data of members including mobile numbers and e-mail ID and send to IRIA HQ for updating the record of membership.
17. To check the status of Provisional Life Membership of the state chapter and ask those Provisional Life members to send self-attested copy of their PG degree/diploma to IRIA HQ to convert their membership to Life membership.
18. To conduct the election of the office bearers in the State Chapter in time as per constitution of IRIA and intimate the result of New Elected Office Bearers to all the members of the State Chapter'.

3.12.3. E JOINT SECRETARIES

The joint secretaries shall help the secretary in looking after the office, in conducting correspondence, in preparation of agenda of meetings, in preparing statement of accounts etc. Senior joint secretary shall act for the secretary in his/her absence.

3.12.3. F HONORARY TREASURER:

- (a) Shall receive all money of the State Chapter and deposit them in banks approved by the general body of the State Chapter to the credit of the State Chapter to be operated jointly by the any two of the Treasurer, Secretary and the President.
- (b) Shall be responsible for collection of all subscription and contribution due to the IRIA Headquarters.
- (c) Shall dispose off the bills for payment as sanctioned by the secretary only on his/her written order.
- (d) Shall have the right to point out any off or discrepancy in the order of payment of the secretary and refer the order back to him with his remarks. In the event of the disagreement still persisting between the secretary and the Hon Treasurer, the matter shall be referred to the president for final decision.
- (e) Shall be responsible for keeping up-to-date accounts of the State Chapter with all accounts books posted up-to-date.
- (f) Shall get the accounts audited by the auditors of the State Chapter.
- (g) Shall prepare a budget and present it at the annual general meeting of the State Chapter.
- (h) Shall prepare an annual statement of the accounts and balance sheet, showing the financial position of the State Chapter, get it audited by the auditors of the State Chapter and submit the same for adoption by the general body at the annual general meeting.

3.13 ELECTION OF OFFICE BEARERS

Following will be the procedure for the election of the office bearers of IRIA Delhi State Chapter:

The Delhi State Chapter will hold its annual election regularly as per its rules and bye laws and the new team of office bearers should take over as per the system, which is being adopted in IRIA.:

The State/UT Chapters should hold its annual election by 30th November each year and send the list of the newly elected office bearers to IRIA HQ latest by 31st December.

The list of Central Council Members for the year shall be effective from 1st January.

The GBM of the State Chapter should be held latest by 31st January. The Annual Conference of the state chapter can be organized after the elections of the state chapter are over. The President Elect along with his/her team of office bearers shall take over during the inaugural ceremony of the annual conference of the State/UT chapter

- (i) The State Secretary shall be required to give 30 days notice to all eligible members for the AGM. The Delhi IRIA State Secretary will be the returning officer for the state executive elections. In case the outgoing President and Secretary are both contesting elections, then the President Elect will be the returning officer with a two member election commission. This will be composed of previous past Presidents of the State chapter.
- (ii) All life and emeritus members must receive the notice subject to their having cleared all dues before 30th June.
- (iii) New active and life members who enroll and pay their subscription by 30th June shall also receive notice and be eligible to vote.
- (iv) Elections for various posts of office bearers of Delhi state chapter, IRIA will be held on or before 30th November at a separate date from the Annual conference of Delhi state chapter.
- (v) The names of eligible contestants shall be declared via email and withdrawals, if any, shall be allowed.

(vi) The eligibility of the contestants and the voting rights of the members shall be examined on the basis of records. The election officer, shall conduct this exercise if any dispute arises or any objections are raised.

(vii) The elections would be conducted through e-voting system and only the Emeritus Members who want to vote via physical ballot paper system will be sent physical ballot paper.

The following procedure shall be adopted for conducting elections of office bearers of Delhi state chapter:

Notification of election shall be sent to all the eligible members of the state chapter.

All Registration of e-voting shall be done by the e-voting agency, which has been selected by the executive body. All the eligible voters as on 30th June will be registered for e-voting,

The Emeritus Members, who opt for physical ballot paper shall be sent the physical ballot papers.

The Election Officer shall scrutinize the ballot papers in the presence of three members of the election committee, which has been nominated by the President/ President Elect in case the president is contesting the election) of the state chapter. For e-votes, the Election Officer shall get the revalidation from a Govt. certified audit agency. The appropriate representative of e-voting agency shall handover the duly signed copy of election results to the Election Officer. The election officer can decide the timeline of election process as per details as mentioned above.

(viii) The names of the elected candidates shall be declared before the General Body of Delhi state chapter. The same shall be recorded in the proceedings for the sake of record after being duly signed by election officer.

3.13.1 VALIDITY OF MEMBERS FOR VOTING

- (i) The members whose annual/yearly subscription has been received up-to 30th June of that year by the state office, will only be the valid member for voting.
- (ii) Life members on roll up-to 30th June will be a valid member for voting.

3.14 FUNDS AND ACCOUNTS OF THE CHAPTER

- (a) The funds of the chapter shall be derived from the following sources:
 - i. Subscriptions received from the members.
 - ii. Special contributions or donations such as received by the chapter.
 - iii. Chapter quota savings when the chapter hosts the National Conference.
 - iv. Savings from holding CMEs, Updates, Academic programs held under the aegis of IRIA, Delhi State Chapter. Such saving must be remitted to the chapter within one month of the said events.
 - v. Any other source as authorized by the general body.
- (b) The funds of the chapter should be invested such that the major portion of the fund get converted into fixed Deposits and a smaller portion remain in the bank for meeting the running expenses. The proportion of this shall be determined each year by the executive council and shall be subject to approval of the general body. A sum of Rupees Five Thousands shall be held by the Secretary as impress money for meeting the day-to-day expenses.
- (c) The bank account of the chapter shall be operated by the Honorary Treasurer and any one of either the Honorary Secretary or the President. The signatures of the newly elected office-bearers who shall operate the account for the year shall be attested by the outgoing President, Secretary and Treasurer, and the same shall be forwarded to the bank such that they become regular.
- (d) All records pertaining to the accounts of the chapter shall be properly maintained by the Treasurer. The Secretary shall extend assistance to him.
- (e) The statement of accounts and financial status of the chapter after audit shall be distributed to the members each year before the AGM and the same shall need to be passed in the AGM.

3.15 MAINTENANCE OF RECORDS

(A) The Chapter Secretary shall maintain the following records—

- Membership Register.
- Attendance Register.
- Scientific Meeting Register.
- Business Meetings Register.
- Correspondence File.
- Membership Admission File.

(B) The Treasurer shall maintain the following Records-

- The Cash Book.
- The Receipt Book.
- Voucher File containing all expenditure vouchers numbered serially and filed chronologically.
- Ledger showing separate accounts of all items of receipts and expenditure.
- Bank records such as Pass Book, Cheques and Cash Deposit Books, Check Book, FDR & bank correspondence & keep them in safe custody.
- All entries in the account books should be made with out delay.
- On receipt of any money the receipt should be made immediately & delivered to the payee. Similarly vouchers duly signed by the payee for the goods delivered or any service rendered to the chapter should be immediately filed in the vouchers.

3.16 TRAVELLING FELLOWSHIPS

3.16.1: International Traveling Fellowship of Delhi IRIA

The International Travelling Fellowship of Delhi IRIA will be given for attending only those Conferences which are of Societies recognized by National IRIA. These include RSNA (Radiological Society of North America), ECR (Annual conference of European Society of Radiology), KSR (Korean Society of Radiology), AOCC (Annual Conference of Asian Oceanian Society of Radiology), CCR (Chinese Congress of Radiology) and ICR

(International Conference on Radiology). In addition, Annual Conferences of the Official Associations of USA and Europe of all the Subspecialties Recognized by Central IRIA are also eligible.

3.17 AWARDS AND ORATIONS OF DELHI STATE CHAPTER OF IRIA

The names of awardees and orators may be proposed through e mail by executive committee members of Delhi state chapter of IRIA and finalized by committee of 5 members consisting of President, President Elect, Immediate Past President, Secretary and Treasurer of Delhi state chapter of IRIA.

AWARDS

1. National Leadership Award - Variable number of awards
This shall be given to members from Delhi State Chapter who are duly elected for posts in the central IRIA, except for Central Council Members (CCM).
2. President Appreciation Award - upto 5 in number
These will be given at the discretion of the President.
This award may be repeated for a member as per his contribution in the successive years. No other award can be repeated for a member.
3. Lifetime Achievement Award - 2
The national criteria will be adopted for this award.
It will be given to a member on the basis of his/her seniority and contribution to the Society, Radiology and IRIA.
4. Academic Excellence Award - 2
5. Distinguished Services Award - 2

3.18 USE OF LOGO

Delhi State Chapters shall use the Logo of IRIA with name of Delhi state chapter under it.

Reigning office bearers of the state chapter can use the logo of the association for official purposes. No other member will use the logo of the association. If any member

who is not an office bearer is found misusing the logo of the association, his/her membership is likely to have terminated.

The logo of IRIA shall not be allowed to be used for any CME's/ academic events organized by private institutions/ hospitals.

3.19 'RAKSHA'

"Raksha" is a social program and has been adopted by the Delhi state chapter of IRIA for the welfare of women and the girl child. The Raksha program aims to provide goodwill to girls especially from the lower economic strata with earnest inputs on behalf of the state chapter.

Aims of Raksha IRIA include:

- Movement for 'Save the Girl Child'
- Eradicate the slur of sex determination and female feticide from the society.
- Spread awareness in the society about the importance of girl child in the family, education, safety and women empowerment.

3.20 NOT TRAINING TO NON-RADIOLOGISTS

"Giving lectures and conducting Workshops with live demo without going in to the technicality in any Conference/ CME by Delhi IRIA member shall be permitted. No Delhi IRIA Member shall impart training and or issue training certificate to any non-Radiologists. There shall not be any kind of hands on training to non-Radiologists. Any member of Delhi IRIA who provides hands on training to the non-radiologists in any other Associations/Societies having non-Radiologists as members and having conflict of interest with IRIA shall be subjected to the disciplinary action as per the constitutional provision and the action against the member will be taken to the extent of suspending from the membership/debarring from the association activities including holding any office and or contesting any election at any level."



**OFFICE BEARERS
OF
INDIAN RADIOLOGICAL & IMAGING ASSOCIATION
DELHI STATE CHAPTER FOR THE YEAR 2021**

President	:	Dr. Anjali Prakash
Immediate Past President	:	Dr. Atin Kumar
President Elect.	:	Dr. Shibani Mehra
Vice Presidents	:	Dr. Deepak Gupta Dr. B R Goyal
Secretary	:	Dr. Shalini Thapar Laroia
Joint Secretaries	:	Dr. Munish Guleria Dr. Rajat Jain
Treasurer	:	Dr. Ankur Goyal
Central Council Members	:	Dr. Ajit Kumar Yadav Dr. Atin Kumar Dr. M K Mittal Dr. Prakash Lalchandani
State Council Members	:	Dr. Ashish Tomer Dr. Gursharan Lamba Dr. N K Sharma Dr. Prince Das Dr. Raghav Aggarwal Dr. Surabhi Gupta

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